

Regular Board Meeting Minutes

Monday, December 18, 2023

1. Opening

A. Call to Order

B. Roll Call

Timothy Cosgrove - present

Shannon Green - present

Joshua Hayes - present

Dr. Matthew Whittaker - present

Jonathan Withrow - present

C. Pledge of Allegiance

2. Commendations

Recognize Division 6 State Championship Football Team

3. Reports

A. Superintendent report- Mr. VanArnhem presented his monthly Superintendent report including Stadium and Science Lab Presentation

B. Finance Committee - Mr. Withrow reviewed the monthly Finance meeting

C. Student Learning and Achievement - Mrs. Green reviewed the monthly SLA meeting

4. Recommendation to approve Consent Agenda Items: Res.#155-2023

A. Meeting minutes 11-20-2023

B. Recommendation to approve supplemental contracts:

BUILDING	JOB DESCRIPTION	LAST NAME	FIRST NAME	STEP	TOTAL PAY
KHS	Varsity Softball Coach	Jeffrey	Jerry	0	\$5,694.18
KHS	Junior Advisor - 50% Contract	Ardo	Alex	1	\$752.87
KHS	Sophomore Class Advisor	Ardo	Alexandra	1	\$1,310.38
KHS	Music - Flag Corps Advisor 30%	Arslanian	Alexa	2	\$872.00
KHS	Girls' JV basketball	Bastian	Joseph	0	\$6,027.75
KHS	Freshman Advisor	Bell	Gregory	6	\$1,310.38
KHS	Yearbook Advisor	Berry	Jennifer	5	\$1,786.88
KHS	Boy's 9th Grade Basketball	DiFabio	Darrell	6	\$5,527.42
KHS	Music - Jazz Band	Dingeldein	Thomas	6	\$1,310.38
KHS	Music - Marching Band Director	Dingeldein	Thomas	6	\$6,933.10
KHS	Key Club Advisor	Duncan	Meriah	1	\$1,167.43
KHS	Academic Challenge	Duncan	Meriah	3	\$1,024.48
KHS	National Honor Society - 50%	Duncan	Meriah	6	\$905.00
KHS	World Language Club Advisor - 50%	Eckerle	Allison	6	\$667.00
KMS	Girls' 7th grade Basketball	Fleming	Julia	0	\$3,573.77
KHS	Band Camp - 25% Contract	Gordon	Johnathan	1	\$290.67
KHS	Media Club Advisor - 50 % Contract	Harvey	Brian	2	\$790.99

KHS	Art Club Advisor	Harvey	Brian	6	\$1,310.38
KMS	7th grade girls Volleyball Coach	Kamensky	Jamie	6	\$4,717.37
KMS	8th Grade Volleyball Coach	Kamensky	Jamie	6	\$2,359.00
KHS	World Language Club Advisor - 50%	Klemens	Heather	6.0	\$667.10
KHS	Math Club Advisor	Krahe	Valerie	6	\$1,310.00
KHS	Drama Club Advisor	Kutscher	Anna	1	\$3,712.00
KHS	Media Club Advisor - 50 % Contract	Lasecki	Robert	2	\$791.00
KHS	Student Council - 50%	LaVerde	Mary	2	\$905.00
KHS	Senior Advisor - 50%	LaVerde	Mary	6.0	\$791.00
KHS	Boys' JV Basketball	LaVerde	Philip	6	\$6,933.10
KMS	Girls' 8th grade Basketball	Madden	Julie	6	\$4,264.69
KHS	Music - Flag Corps Advisor 70%	Martz	Carol	3	\$2,368.00
KHS	Boys' Varsity Basketball	McGregor	Shawn	6	\$9,482.38
KMS	Boys' 8th Grade Basketball	Miller	Lee	5	\$4,264.69
KMS	MS Cheer Coach (Fall)	Potter	Annie	0	\$1,419.98
KMS	MS Cheerleading (Winter)	Potter	Annie	0	\$1,419.98
KHS	National Honor Society - 50%	Poulson	Sarah	6	\$905.35
KHS	Senior Advisor - 50%	Prosuch	Kara	2	\$790.99
KHS	Music - Marching Band Assistant Director	Reynolds	Noah	1	\$3,240.21
KHS	Girls' Varsity Basketball	Ridgeway	Matthew	6	\$9,482.38
KHS	Robotics - FTC Advisor	Rudder	Donna	4	\$1,238.90
KMS	Boy's 7th Grade Basketball	Santilli	Sam	6	\$4,265.00
KHS	Girls' 9th Grade basketball	Sayle	Gregory	6.0	\$5,527.00
KHS	Junior Advisor - 50% Contract	Tarasco	Alexa	1	\$752.87
KHS	Student Council - 50%	Tarasco	Alexa	1	\$752.87
KHS	Varsity Cheerleading	Trem	Nicole	1	\$2,658.87
KMS	MS Wrestling Coach	Turk	Michael	6	\$4,264.69
KMS	Band- percussion	Ward	Alec	N/A	\$1,548.00
KHS	Weight Room Assistant (Fall)	Aquila	Timothy	N/A	\$2,500.00
KHS	Weight Room Assistant (Winter)	Sullivan	Ray	N/A	\$2,500.00
KHS	JV Wrestling Coach-50%	Peck	Jason	0	\$3,013.88
KHS	Indoor Track Coach (Volunteer)	Moran	J.P	0	0
KMS	Girls Middle School Soccer	Lasecki	Bob	6	\$4,717.37
KHS	Long Term Sub	Hoefle	Irene	0	sub rate
KMS	Custodian II	Davies	Stephen	0	\$17.09

C. Recommendation to approve fall differential salary items:

Building	Job Description	Last Name	First Name	Experience	Total Pay(Old)	Total Pay (Correct Base)	Differential
KHS	Assistant Football HS	Beeler	Ryan	6	\$9,460.31	\$9,482.39	\$22.08
KHS	Head Varsity Girls Soccer	Bradac	Ed	6	\$7,526.99	\$7,552.55	\$25.56
KHS	JV Golf	Difabio	Darrell	6	\$5,510.57	\$5,527.42	\$16.85
KHS	Assistant Football HS	Eckles	Jeff	6	\$9,460.31	\$9,482.39	\$22.08
KHS	JV Volleyball	Keller	Emily	1	\$4,971	\$4,974.68	\$3.68
KHS	Varsity Golf	Kless	Arhtur	5	\$5,510.57	\$5,527.42	\$16.85
KHS	Head Coach Varsity Football	LeVerde	Phillip	6	\$11,993.90	\$12,031.67	\$37.77
KHS	JV Girls Soccer	Madden	Julie	6	\$5,510.57	\$5,527.42	\$16.85
KHS	Head Coach Cross Country	Moran	James	6	\$6,911	\$6,933.10	\$22.10
KHS	Assistant Football HS	Morrison	Dean	6	\$9,460.31	\$9,482.39	\$22.08

KHS	9th Volleyball	Sanders	Ricky	1	\$4,971.31	\$5,046.16	\$74.85
KHS	Assistant Football HS	Santo	Ross	3	\$9,107.00	\$9,120.25	\$13.25
KHS	Varsity Cheer	Trem	Nicole	1	\$2,655.98	\$2,658.88	\$2.90
KHS	Head Varsity Boys Soccer	Valentic	John	6	\$7,527	\$7,552.55	\$25.55
KHS	JV Boys Soccer	Zschuppe	Hans	6	\$5,510.57	\$5,527.42	\$16.85
KMS	MS Boys Soccer	Ianiro	Giovanni	1	\$4,161.26	\$4,164.63	\$3.37
KMS	MS Football	McGregor	Shawn	3	\$4,430.89	\$4,441.00	\$10.11
KMS	MS Football	Santilli	Sam	6	\$4,835.33	\$4,717.37	(\$117.96)
KMS	MS Football	Rascan	John	6	\$4,835.33	\$4,717.37	(\$117.96)
KMS	MS Cross Country	Sayle	Greg	3	\$3,618.51	\$3,626.18	\$7.67
KMS	MS Football	Sullivan	Ray	6	\$4,835.33	\$4,717.37	(\$117.96)

D. Recommendation to approve contracts:

Last Name	First Name	Position	Effective
Pepka	Andrew	Custodian III	12/04/2023
Gregel	Mary	Lunch/Recess Aide	01/04/2024

E. Approve substitute/seasonal employees:

Last Name	First Name	Position	Rate of Pay
Schwenk	Jared	Sub Custodian	\$14.25/hour
Grassi	Marco	Building Sub	\$110.00/day
Schweinfurth	Jack	Sub Custodian	\$14.25/hour

F. Recommendation to approve resignation:

Last Name	First Name	Position	Effective
Szuter	Jared	Custodian II	12/01/2023

Motion by Mr. Withrow

Second by Mrs. Green

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

5. Treasurer Requests for Board Action:

A. Recommendation to accept a donation to the Food Service Dept. for outstanding lunch balances K-12 \$576.47: Res.#156-2023

Motion by Mr. Hayes

Second by Mrs. Cosgrove

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

B. Recommendation to approve a new fund 019-9023 Stadium Donations: Res.#157-2023

Motion by Mrs. Green

Second by Mr. Hayes

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

C. Recommendation to authorize the Treasurer to set the 2024 Organizational meeting for January 8, 2024 at 6:00 p.m. in the Kirtland High School Cafeteria: Res.#158-2023

Motion by Mrs. Cosgrove

Second by Mr. Withrow

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

D. Recommendation to authorize the Treasurer to request tax advances for the 2023 calendar year from the Lake and Geauga County Auditors

(routine annual action required for the collection of property taxes), collection 2024: Res.#159-2023

RESOLUTION AUTHORIZING THE ADVANCE OF LOCAL TAXES BY THE COUNTY FISCAL OFFICE FOR THE 2023 TAX YEAR, PAYABLE IN 2024	
WHEREAS,	Section 321.34 of the Ohio Revised Code states that all local governments must file a Resolution with the County Fiscal office each year in order to receive advance payment of local taxes.
NOW, THEREFORE, BE IT RESOLVED by the Kirtland Local School District Board of Education, County of Lake and State of Ohio:	
Section I.	That the Kirtland Local School District Board of Education hereby authorizes the advance of local taxes by the County Fiscal Office for the 2023 tax year, payable in 2024 in order to comply with Section 321.34 of the Ohio Revised Code to receive advance payment of local taxes.
Section II.	That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with law.
Section III.	That the Treasurer be and hereby is, authorized and directed to forward a copy of this resolution to the Fiscal Officer of Lake County, Ohio.
Section IV.	This resolution is hereby declared necessary for the preservation of the public peace, health, safety, convenience and welfare of the Kirtland Local Schools Board of Education and the inhabitants thereof, and provided it received the affirmative vote of two-thirds of the members elected or appointed to the Board, it shall take effect and be in force immediately upon its passage and approval by the Board; otherwise, it shall take effect and be in force at the earliest period allowed by law.

Motion by Mr. Withrow
Second by Mrs. Green

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

E. Recommendation to approve the attached Resolution to Re-Certify the Tax Rates for 2023, collection year 2024: Res.#160-2023

Motion by Mrs. Cosgrove
Second by Mr. Withrow

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

F. Recommendation to approve the Resolution Submitting to the Electors of the Kirtland Local School District the Question of the Renewal of an Existing Tax Levy to Provide for the School District's Emergency Requirements: Res.#161-2023

6. Superintendent Request for Board Action

A. Recommendation to approve LearnWell Agreement; 5 hours per week of instruction starting 11/20/23, \$48.75 per hour
Res.#162-2023

Motion by Mrs. Green
Second by Mr. Withrow

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

B. Recommendation to approve Truancy Officer Agreement: Res.# 163-2023

Motion by Mr. Cosgrove
Second by Mr. Withrow

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

C. Recommendation to approve the attached contract for support with the superintendent evaluation process: Res.#164-2023

Motion by Mrs. Green
Second by Mr. Withrow

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

D. Recommendation to recognize the Kirtland Boys and Girls Indoor Track team as part of the Ohio Association of Track & Cross Country Coaches: Res.#165-2023

Motion by Mr. Hayes
Second by Mrs. Green

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

E. Recommendation to approve the 2024-2025 and 2025-2026 school calendars: Res.#166-2023

Motion by Mrs. Green
Second by Mr. Hayes

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

F. Recommendation to approve new substitute teacher pay rates: Res.#167-2023

Motion by Mrs. Withrow
Second by Mr. Hayes
Abstain: Dr. Whittaker

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Mr. Withrow

G. Recommendation to approve the purchase of a new school bus for \$120,441.00: Res.#168-2023

Motion by Mr. Cosgrove
Second by Mr. Withrow

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

H. Recommendation to approve a contract with the ESC of Northeast Ohio for HR services utilizing Guy Pietra: Res.#169-2023

Motion by Mr. Withrow
Second by Mr. Hayes

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

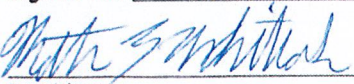
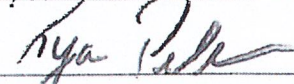
7. Public Comments Regarding Non-Agenda Items

8. Adjournment

Motion by Mr. Withrow
Second by Mr. Hayes

Roll Call: Ayes: Mr. Cosgrove, Mrs. Green, Mr. Hayes, Dr. Whittaker, Mr. Withrow

Signed this 18th Day of December, 2023

 President
 Treasurer